



Please return completed forms via email to  
Lady Gowrie Inclusion Agency (IA) [inclusion@gowrie-tas.com.au](mailto:inclusion@gowrie-tas.com.au)

## Specialist Equipment Purchase Request Form

**Date of Request:**  I have recently assessed

who attends

<b>Early Childhood Education and Care Service: (Include Address)</b>
<b>Phone Number:</b>

And request consideration be given to purchasing the following items of specialist equipment to support his/her inclusion within the program.

<b>Name of equipment:</b>
<b>Supplier:</b>
<b>Contact Number:</b> <b>Fax:</b>
<b>Please note that a written quote from preferred supplier, detailing specific sizing/ measurement requirements, colour required (if applicable) etc., must be attached to this request document. You must ensure that the equipment requested is the correct size and specification, as IA is unable to fund modification to equipment where the wrong selection has been made or measurements given.</b>

<b>Name of therapist:</b>	<b>Signature:</b>
<b>Contact Number:</b>	
<b>Email address:</b>	

<b>Inclusion Agency</b>	
<b>Inclusion Professional (IP) Name:</b>	<b>Signature:</b>
<b>Phone:</b>	<b>Email:</b>

<b>IA Use Only:</b>	
<b>Purchased Authorised:</b>	<b>Date:</b>