## LADY GOWRIE TASMANIA

Gordon Square Vacation Care Program





### Gordon Square

# Vacation Care Program

### **Winter 2024**

MONDAY 08/07/2024	TUESDAY 09/07/2024	WEDNESDAY 10/07/2024	THURSDAY 11/07/2024	FRIDAY 12/07/2024
PARK VISIT DAY	GRASS HEADS & SCARE CROWS	SIP & PAINT	MAD SCIENTIST DAY	MASTER CHEF
Sausage Sizzle! We are heading off for a walk to Regent Square Park where we will play and cook our own BBQ with sausages, onions, bread, and choice of sauces. Departing 10:30am and returning 1:00pm.	The children can create grass heads with old stockings, and we will create a scare crow for our garden using old clothing, sticks and hay.	The children will be provided with their own canvas and paints to create a masterpiece as they sip away on a nice cold juice or water.	Experiments galore!! Enjoy a day full of wonder and interest as we explore the world of science.	Let's get cooking! The children can participate in baking some cupcakes in the morning and we will spend the afternoon getting creative with our decorating skills.
MONDAY 15/07/2024	TUESDAY 16/07/2024	WEDNESDAY 17/07/2024	THURSDAY 18/07/2024	FRIDAY 19/07/2024
STILL LIFE DRAWING DAY	ITALIANO DAY	BOOK CLUB DAY	TOOL SKOOL	NATIONAL PYJAMA DAY
What will we draw? Setting up an outdoor atelier in the garden we will capture the world around us with pencils, before using watercolours to add a touch of colour. We will then take our artwork and frame it to display in the office.	Mamma Mia! We will be making Italian cuisine, spaghetti bolognaise! The children will then set up an Italian Restaurant to then enjoy their lunch.	Literacy lovers! Bring in your favourite book from home and dress up like one of the characters. The children can then show of their books and costumes with a book presentation.	During the woodwork session, children can tinker away as they measure, saw, glue, nail and sand. Developing their design and practical skills and enhancing their knowledge of construction.	Come along dressed in your favourite pyjamas and enjoy some warm pancakes for morning tea. Help us raise awareness for the children in foster care.

'Children First'



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## **Additional Information**

#### BOOKINGS

Please note that this program can fill up quickly, especially on excursion days, so we recommend booking as soon as possible. To make a booking please read the Lady Gowrie Gordon Square Additional Information below and return the attached booking form with your specified days to Gordon Square Early Learning Centre at 2a Gordon Square, George Town. To book into this program, families must have completed a 2024 Enrolment Form and the Written Arrangement, any allergy or asthma form (if necessary) and Debit Success forms. For further information about the program or to request the forms above please email gordonsquare@gowrie-tas.com.au or 6382 2445.

For further information please email gordonsquare@gowrietas.com.au or phone the service on 6382 2445.

#### LOCATION

Lady Gowrie Tasmania's Gordon Square Vacation Care program operates from the Gordon Square Early Learning Centre at 2a Gordon Square, George Town.

#### **OPENING HOURS AND AGE RANGE**

The program is open from 7:30am to 5:30pm. We cater for children from 4 to 12 years of age. 4 year old children must be enrolled to commence Kindergarten in 2024 to use this service.

#### FEES AND CHARGING PRACTICES

For daily fee please refer to the current Fee Schedule displayed at the service. The Child Care Subsidy is available for all eligible families by contacting the Department of Human Services on 136 150. Families will be emailed an invoice from Lady Gowrie Tasmania each fortnight. Payments can only be made by using the Debit Success system which automatically deducts all monies owing on a set Friday on a fortnightly basis from your nominated bank account or credit card. Debit Success charges a \$19.95 overdue fee for all overdue accounts. The daily session fee may vary as indicated on the program and will still be charged if your child is absent from the program. A late collection fee of \$20 per 10 minutes or part thereof will be charged for children who are not collected by close of the service.

#### **CANCELLATIONS AND BOOKINGS**

All bookings will be confirmed by email as soon as possible. Children are unable to attend the program until parents/ guardians have received written confirmation from our Head Office. Bookings received after the closing date will be considered only after all other booking confirmations have been made. If your child is absent on their booked day, please let the Gordon Square team know by <u>6382 2445</u>. Normal absences are charged unless two weeks' notice is provided. Under national law, if your child is absent on the first or last day of a booking the Child Care Subsidy cannot be provided and therefore full fees will apply.

#### SIGNING CHILDREN IN AND OUT

Children must be signed in and out each day by a parent/ guardian or authorised person over the age of 18. If your child/ren are absent you will be asked to sign for that day to acknowledge they were absent. This is a legal requirement and stipulation for you to receive your Child Care Subsidy entitlements.

#### WHAT TO BRING

We provide nutritious snacks for morning tea and afternoon tea and the daily menu is on display at the service. Families will need to provide a healthy lunch and drink bottle (water only) for their children. Please do not send any food which requires reheating or refrigeration. Foods containing sugary, salty or fatty foods are discouraged. We are an allergy aware service so please ensure your child/ren do not bring any foods containing nuts. Please cater for all weather possibilities and provide sensible footwear and clothing. Lady Gowrie Tasmania's Sun Safe Policy applies from September to April each year so during these months please provide sun safe clothing including a broad brimmed or legionnaire style hat for your child/ren. Please note that we do not accept any responsibility for personal belongings children might bring to the service, including electronic devices. We limit the use of electronic items to one hour per day and children must not have internet access on these devices. Excursion costs are covered by the excursion fees (listed in the attached program) so we ask that children do not bring any additional money to the service on excursion days.





# Vacation Care Program

### Winter 2024 Booking Form

To secure your child/ren's place in the program, particularly on excursion days, please return this form as soon as possible.

A 2024 OSHC/VACATION CARE Enrolment Form must be completed for all Vacation Care Bookings to be confirmed, only required to be completed once a year.

Child/ren's Name/s:	
Contact Name:	
Contact Phone Number:	Contact Email Address:

#### PLEASE TICK REQUIRED DAYS BELOW:

MONDAY 08/07/2024	TUESDAY 09/07/2024	WEDNESDAY 10/07/2024	THURSDAY 11/07/2024	FRIDAY 12/07/2024
MONDAY 15/07/2024	TUESDAY 16/07/2024	WEDNESDAY 17/07/2024	THURSDAY 18/07/2024	FRIDAY 19/07/2024

- I hereby give permission for my child/ren to attend this Lady Gowrie Tasmania Vacation Care Program on the days depicted by parent/guardian on the booking form and participate in the programs scheduled excursions/incursions.
- I am aware that excursion/incursion fees (as indicated in the program) will be added to my account.

\_\_\_\_

• I confirm that my child's emergency contact numbers, medical details and Health Management Plans, if applicable, are up to date.

Parent/ Guardian Name: \_\_\_\_\_

Signed: \_\_\_\_

\_Date: \_\_\_/ \_\_\_/ \_\_\_/

NORTHERN HEAD OFFICE DETAILS 56 Frederick St, Launceston, 7250 PO Box 107, Kings Meadows, TAS, 7249 Email: oshcclusternorth@gowrie-tas.com.au

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## **Non-Routine Excursion Additional Information**

I understand that a risk assessment has been conducted and written policies and procedures for transporting children are available at the Service upon request. Expected number of children 45 (maximum). Ratios of 1:15 will be maintained at all times. Where risk has been identified in the risk assessment, ratios will be increased to manage the safety and wellbeing of the children.

DATE	TIMES	DESTINATION	TRANSPORT
08/07/2024	Depart: 10:30am Return: 1:00pm	PARK VISIT DAYChildren will be walking from the service along Gordon Square, crossing the road and turning left into Franklin St. Turning right into William St, then right into Main Rd walking to the pedestrian crossing and crossing East Tamar Hwy (Main Rd turns into East Tamar Hwy).Children walking along East Tamar Hwy and turning left into Macquarie St, then left 	Walking

